

PHILIPPINE SCIENCE HIGH SCHOOL MIMAROPA REGION CAMPUS

## REQUEST FOR QUOTATION FORM AND NOTICE

# Project: SUPPLY AND DELIVERY OF OFFICE FURNITURES (LOCKERS, HEAVY DUTY RACK & SHELVES AND CABINET & SHELVES)

The PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS (PSHS-MRC) intends to apply the sum of **SEVEN HUNDRED EIGHTY-SIX THOUSAND PESOS (Php 786,000.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **SUPPLY AND DELIVERY OF OFFICE FURNITURES (LOCKERS, HEAVY DUTY RACK & SHELVES AND CABINET & SHELVES)** 

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers to submit price quotations for the above item with the following specifications:

1.1 Please see attached request for quotation form.

#### (LOCKERS, HEAVY DUTY RACK & SHELVES AND CABINET & SHELVES)

Lot 1 - 5 pcs Locker (3x2) 6 Doors 22 pcs Locker (3x3) 9 Doors	ABC: Php 90,000.00 ABC: Php 396,000.00
Lot 2 - Heavy Duty Racks & shelves	ABC: Php 180,000.00
Lot 3 - Cabinet & Shelves	ABC: Php 120,000.00 TOTAL ABC: Php 786,000.00

2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".

3. Eligibility Requirements for Small Value Procurement are:

a.) Certificate of Registration

b.) Updated Mayor's Permit

c.) Updated DTI / SEC Registration

d.) Updated Quarterly Income Tax Return / Tax Clearance

e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs

f.) Notarized Omnibus Sworn Statement

g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes | Alternative is through Check Payment if Supplier has no Landbank Account

- h.) Filled out Supplier's Information Sheet
- i.) Warranty Certificate

4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr.ELIAZAR M. FIRMALO,(0933-337-2203 / bacsec@mrc.pshs.edu.ph on **October 7 - 10, 2019** from 8:00am – 5:00pm without cost.

5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **October 10, 2019**, 5:00 pm. Suppliers are not required to attend the Opening of Quotations.

6 The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity

MERIAM F. FALLAR Administrative Officer V **BAC Chairperson** 



Republic of the Philippines Department of Science and Technology PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS Brgy. Rizal, Odiongan, Romblon

### **REQUEST FOR QUOTATION**

Quotation No.: Date: 2019-10-PR117 4-Oct-19

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

## DELIVERY WITHIN 15 CALENDAR DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (P.O)

In case of failure to make the full delivery / completion within the time specified as offered / required, the Supplier / Contractor shall be liable for liquidated damages / penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered / completed portion (s) of the approved P.O. / Contract.

ITEM #	QTY	UNIT		ITEM / DE	SCRIPTION	UNIT COST	TOTAL COST	
PRICES MUST BE TAX (VAT) INCLUSIVE								
LOT 1	5	рс	Locker (3x2)					
			6-Doors					
	22	рс	Locker (3x3)					
			9-Doors					
			Dimensions: W90 X	45 X H185 CM				
			With Keylock & Padl	ock				
LOT 2	10	рс	Heavy Duty Racks	& shelves				
			Open Type Steel She					
				72"Height x 36"Width >	< 18"D			
			High quality cold-rolle					
				nes: 2.0mm x 1.5" x 1.5	"			
			Gauge No. 22 for sh					
				Istable shelves (clearance per shelf = 10"Height)				
				n triangular bracing for anti-sway purposes				
			100 Kilograms maxin					
			Powder coated finish					
LOT 3	6	рс	Cabinet & Shelves					
LOTS	0	ρc	6 Drawers with Lock	Powder Coated				
				,	s, Built-in Steel Handles			
			Atlease 27 x 33 x 18					
			Allease 27 x 33 x 10		Follows***			
				Nothing	101003			
					TOTAL			
	DELIVI							
				15 CALENDAR DAY	S UPON RECEIPT OF APPROVED PURC	HASE ORDER (P.O	)	
				Jpon Receipt of Purc			/	
	FAIWI		JU Galeridar Days C					
Very Truly Y	ours,	O	1		PRICES IN THE ABOVE OFFER ARE		CORRECT.	
		elel	•		PRICES IN THE ABOVE OFFER ARE	CERTIFIED TRUE AND	CORRECT.	
	FLIA	ZAR M, FIF	RMALO	Authorized Company				
A. O(III - Supply Officer II Representative:								
	Mob. No.: 0933-3372203(Sun) (Signature over Printed Name)							
	Email: bacsec@mrc.pshs.edu.ph							
	Company Name:							
1. Prices must be typewritten in ink clearly.				Address:				
2. If offering a substitute / equivalent , specify brand name and make		Mobile No., Tel. No.:						
name and r	таке			T.I.N.:				